



BUREAU OF AIR POLLUTION CONTROL
Class II Application Completeness Checklist

Date Application Submitted: mm/dd/yyyy Application Type: ☒ New ☐ Revision ☐ Renewal
Air Case : XXXX Facility ID: XXXXX Permit No: APXXXX-XXXX
Company Name: _____
Hydrographic Area #: XXX Increment Tracked: ☐ Yes ☐ No
Facility Contact Person/Responsible Official: _____
Phone Number: _____ Email: _____

Check if complete. If an item is incomplete please detail why incomplete in the "Notes" section at the bottom of the checklist. Sign and date at the bottom.

- ☐ Cover Page [NAC 445B.295.8]
- ☐ General Company Information Form [NAC 445B.295.1, 445B.295.8]
- ☐ Industrial Process Form(s) [NAC 445B.295.2 through 445B.295.5]
- ☐ Combustion Equipment Form(s) [NAC 445B.295.2 through 445B.295.5]
- ☐ Storage Silo Form(s) [NAC 445B.295.2 through 445B.295.5]
- ☐ Liquid Storage Tank Form(s) [NAC 445B.295.2 through 445B.295.5]
- ☐ Facility-Wide Potential to Emit Table [NAC 445B.295.8]
- ☐ Surface Area Disturbance Form [NAC 445B.295.8]
- ☐ Detailed Emission Calculations [NAC 445B.295.8]
- ☐ Process Narrative [NAC 445B.295.8]
 - Matches Process Flow Diagram
 - Narrative Process notations match the Emission Unit List
 - If revision describe the changes
 - Entire Process Described (existing facility described)?
 - Regulated pollutants for which facility is described?
- ☐ Process Flow Diagram(s) [NAC 445B.295.8]
 - Shows process flow?
 - Indicates emissions control application points?
 - Shows unit ID's?
- ☐ Site Plan(s) [NAC 445B.295.8]
 - Shows All Buildings (Dimensions, height), Equip, Storage and Roads?
 - Indicates Location (UTM Coordinates)?
 - Shows Fenced Boundaries?
- ☐ Vicinity Map of where the facility is located in the State. [NAC 445B.295.8]
- ☐ Area Map of the Facility (including location of all emission units, location of front gate, and fence line). [NAC 445B.295.8]
- ☐ A map showing the location of the stationary source and the topography of the area, including existing principal streets, roads and highways within 3 miles of the stationary source. [NAC 445B.295.8]
- ☐ Descriptive Surface Area Disturbance Plan [NAC 445B.295.8]
- ☐ Environmental Evaluation (AERMOD Air Dispersion Modeling) [NAC 445B.310, 445B.311]
 - Report of air dispersion modeling results, including modeling methodology.
 - Digital Modeling Files on CD-ROM or a thumb drive.
- ☐ Manufacturer's Guarantee [NAC 445B.295.4]
- ☐ Equipment Specification Sheets [NAC 445B.295.4]
- ☐ TANKS Modeling [NAC 445B.295.8]
- ☐ Fee Attached or Electronically Submitted?
- ☐ Digital Copy of Application on CD-ROM or Thumb Drive [NAC 445B.295.8]
- ☐ Application Certification Signed [NAC 445B.297.1]

Notes:

Reviewer's Signature: _____ Date: _____